


Effective 03/12/2022: Jacob Clontz was promoted from a Sr. Corrections Officer to a Corrections Sergeant. Raechal Dollar was promoted from a Corrections Officer to a Sr. Corrections Officer.

Wellness screenings have been scheduled on-site for Thursday, May 19th from 1:30 to 5:30 p.m. Location details will be announced closer to the screening date.

XI. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Vice Chairman Penni Windsor made the motion to adjourn. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



Secretary
Marshall County Personnel Board
Meeting Date: April 18th, 2022

6-13-22

Date

Personnel Board – Consider election of Personnel Board Chairman to replace Charles Whisenant, resignation effective April 29, 2022.

Chairman Whisenant opened the floor for nominations for the office of Chairman of the Personnel Board. Tim White nominated David Watts. A motion to close the nominations was made by Board Member Michael Clay and seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.

A roll call vote in favor of David Watts for Chairman of the Personnel Board was taken with the following results:

Michael Clay	yes
Tim White	yes
Penni Windsor	yes
David Watts	Abstain
Charles Whisenant	yes

Chairman Whisenant declared David Watts as Chairman of the Marshall County Personnel Board effective May 2, 2022.

IX. Legal Update – Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

X. Staff Report – Personnel Administrator – Christy Kelley

Personnel Update for
February 12th, 2022 – April 15th, 2022

New Hires

Roger Spears	Deputy	02/14/2022
Lucianna Chamblee	Custodian	02/22/2022
Carson Hix	Deputy	02/22/2022
Thomas Brown	Corrections Officer	02/22/2022
Emily Cosby	Probate Clerk	03/14/2022
Chloe Stephens	Custodian	03/28/2022
Ethan Edwards	Corrections Officer	04/04/2022
Haley Snellings	Bus Driver COA P/T	04/06/2022
Noah Brackett	Corrections Officer	04/11/2022
Cherokee Copeland	Animal Control Technician	04/14/2022

Terminations

Adam Atchley	Equipment Operator II – Dist. 2	02/18/2022
Shania Owens	Corrections Officer	02/23/2022
Jason Smith	Corrections Officer	02/22/2022
William Watson	Corrections Officer	02/23/2022
Lucianna Chamblee	Custodian	03/03/2022
Jonathan Peek	Corrections Officer	03/12/2022
Jon W. Brasher	Deputy Sergeant	03/30/2022

Effective 02/12/2022: Kevin Ellis voluntarily transferred and demoted from an Equipment Operator III in District # 2 to an Equipment Operator II position in District # 4.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

None

VII. OLD BUSINESS

Personnel – Chairman Whisenant asked for a motion to approve proposed changes to Section 11.5 – Annual Leave in the Marshall County Personnel Board Handbook. Vice Chairman Penni Windsor made the motion. Board Member Tim Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel – Chairman Whisenant asked for a motion to approve proposed changes to Section 12.6.3 – Entry Level Pay for Full-time Classified Employees in the Marshall County Personnel Board Handbook. Board Member Michael Clay made the motion. Board Member Tim White seconded the motion. Secretary David Watts then made a motion to table proposed changes. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS –

District 1– Chairman Whisenant asked for a motion to approve a request from Commissioner Ronny Shumate to replace the Equipment Operator I position (Grade 105) with an Equipment Operator Technician position (Grade 104). Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

District 2– Chairman Whisenant asked for a motion to approve a request from Commissioner Rick Watson to replace and Equipment III position (Grade 107) with a Road worker position (Grade 103). Board Member Tim White made the motion. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

District 4– Chairman Whisenant asked for a motion to approve a request from Commissioner Joey Baker to replace an Equipment Operator II position (Grade 106) with an Equipment Operator Technician (Grade 104). Board Member Michael Clay made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel – Chairman Whisenant asked for a motion to approve a request from Personnel Administrator Christy Kelley to allow Districts to promote an Equipment Operator Technician (Grade 104) to an Equipment Operator I position (Grade 105) once they acquire their CDL, meet the other minimum qualification for the Equipment Operator I position, and approval of funding is provided by the County Administrator. This would not require Personnel Board approval. Vice Chairman Penni Windsor made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel – Discuss Legislative Act changing term limits for Personnel Board members. Vice Chairman Penni Windsor ask that a letter be sent to the Legislative Office about term limits for board members before the next Legislative session.

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, April 18th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, April 18th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Tim White, Board Member
Michael Clay, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley and Personnel Specialist Janice Payne.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Secretary David Watts.

III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to amend the meeting agenda to include electing a new Board Chairman and to go into Executive Session at the end of the meeting. Vice Chairman Penni Windsor made a motion to amend the agenda. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Whisenant asked for a motion to approve the amended meeting agenda. Vice Chairman Penni Windsor made a motion to amend the agenda. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Monday March 14th, 2022. Secretary David Watts made a motion to approve the minutes. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.