

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Tuesday, October 18th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Tuesday, October 18th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Bill Stricklend, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Board Member Michael Clay offered the invocation.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Penni Windsor led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to amend the meeting agenda to include a Public Hearing for a policy change (Bereavement) & reschedule the November Board Meeting to November 17, 2022. Vice Chairman Penni Windsor made a motion to amend the agenda. Board member Bill Stricklend seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Watts asked for a motion to approve the meeting agenda as amended. Secretary Tim White made a motion to amend the agenda. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday September 12th, 2022. Board Member Bill Stricklend made a motion to approve the minutes. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments. – There were none.

VII. OLD BUSINESS

There was None

VIII. NEW BUSINESS –

Sheriff–Chairman Watts asked for a motion to approve the request from Sheriff Sims to add three (3) new Deputy positions. Vice Chairman Penni Windsor made the motion, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

Commission –Chairman Watts asked for a motion to approve the request from the County Commission to extend Covid pay through the end of December. No Motion made.

Personnel Board –Chairman Watts asked for a motion to set a Public Hearing for the proposed policy change (Bereavement) and reschedule the November Board Meeting to November 17th. Vice Chairman Penni Windsor made the motion, duly seconded by Member Bill Strickland The motion was carried by voice vote with no “nay” votes being cast.

Legal Update – Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

IX. Staff Report – Personnel Administrator – Christy Kelley

**Personnel Update for
September 10th, 2022 – October 17th, 2022**

New Hires

Havyn Parris	Corrections Officer	09/12/2022	Step 1
James Pankey	Corrections Officer	09/12/2022	Step 1
Jonathan Neeley	EMA Director	09/13/2022	Step 3*
Holly Gaston	Corrections Officer	10/03/2022	Step 1
Carlie Adams	Corrections Officer	10/03/2022	Step 1
Dustin Womack	Corrections Officer	10/03/2022	Step 1
Jamika Thomas	Animal Shelter Technician	10/03/2022	Step1
Adam Atchley	Equipment Operator II (Rehire)	10/17/2022	Step 1
Duree Cooper	Support Clerk – Sheriff	10/17/2022	Step 1
William Isbell	Deputy	10/17/2022	Step 1
Mark Sterling	COA–Meals on Wheels Driver P/T	09/20/2022	N/A

Terminations

James R. Russell	COA – Meals on Wheels Driver P/T	09/15/2022
Noah Brackett	Corrections Officer	09/21/2022
Carolyn Holcomb	Probate Clerk	10/11/2022
Jonathan Neeley	EMA Director	10/17/2022

Promotions, Demotions & Transfers


Effective 09/24/2022 – Michele Chastain was promoted from an Appraiser Trainee - Real Property position to an Appraisal Tech. I - Real Property position.

Open Enrollment

Open Enrollment for benefits will be scheduled in November. During the open enrollment period, employees will be able to add or drop benefits or dependents. Letters will be sent out to all employees outlining dates and benefit options

X. ADJOURNMENT

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. Board Member Bill Strickland made the motion, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: October 18th, 2022

11-17-22

Date