

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, March 13th, 2023

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, March 13, 2023 in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Bill Stricklend, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman David Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Board Member Bill Stricklend offered the invocation.

III. PLEDGE OF ALLEGIANCE

Chairman David Watts led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman David Watts asked for a motion to approve the meeting agenda. Board Member Bill Stricklend made a motion to approve the agenda. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

APPROVAL OF MINUTES

Chairman David Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday February 13th, 2023. Vice Chairman Penni Windsor made a motion to approve the minutes. Secretary Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments. – There were none.

VI. OLD BUSINESS

Personnel – Chairman David Watts asked for a motion to set a public hearing for the proposed changes to the deferred leave policy. Vice Chairman Penni Windsor made the motion. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel – Chairman David Watts asked for a motion for a meeting date change/ Public Hearing on April 18,2023 for the proposed changes to the deferred leave policy. Vice Chairman Penni Windsor made the motion. Secretary Tim White seconded the motion. The motion was carried by voice vote with one “nay” vote being cast by Board Member Bill Strickland.

VII. NEW BUSINESS –

Commission – Chairman David Watts asked for a motion to approve the request from County Administrator Ashleigh Bubbett to change the vacant Accountant position grade. Board Member Bill Strickland made a motion to change the Accountant position (Grade 110) to a Grade 115. Motion failed due to lack of second.

VIII. Legal Update –

Board Attorney Jeffrey McLaughlin provided a Legal Update.

IX. Staff Report –

Personnel Administrator Christy Kelley provided a Personnel Update.

New Hires

| | | | |
|----------------------|------------------------------------|------------|---------------|
| Kevin E. Blackwood | Equipment Operator Tech – Dist. 4 | 01/17/2023 | 104-1 |
| Joshua T. Davis | Corrections Officer | 01/17/2023 | 106-1 |
| Raechal Dollar | Corrections Officer | 01/17/2023 | 106-2* Rehire |
| Nicole Wilson | Dispatcher | 01/17/2023 | 105-1 |
| Jared S. Anderson | Deputy | 01/30/2023 | 108-1 |
| Hunter D. Haraway | Deputy | 01/30/2023 | 108-1 |
| Christopher P. Clark | Corrections Officer | 01/31/2023 | 106-1 |
| Jimmy B. Swords | Custodian | 02/01/2023 | 102-1 |
| Roy E. Hancock | Equipment Oper. II – District 4 | 02/13/2023 | 106-1 |
| George H. Harwell | Planner Volunteer Coord. – EMA | 02/13/2023 | 108-3* Rehire |
| Joyce Utterback | Administrative Assistant – Dist. 1 | 02/13/2023 | 107-1 |
| James J. Burke | Corrections Officer | 02/14/2023 | 106-1 |
| Ethan D. Edwards | Corrections Officer | 02/27/2023 | 106-1 |
| Alena C. Shaw | Corrections Officer | 02/27/2023 | 106-1 |
| Abbie Lafollette | Bus Driver – COA P/T | 03/03/2023 | N/A |

Terminations

| | | |
|----------------------|---------------------|------------|
| John Wheeler Clifton | Deputy SRO P/T | 01/03/2023 |
| Mitchell R. Smith | Corrections Officer | 01/06/2023 |
| Chemescia Vinson | Corrections Officer | 01/06/2023 |
| Terrell Wayne Wigley | Mapper I | 01/23/2023 |

| | | |
|----------------------|------------------------------------|------------|
| Elizabeth Beth Isom | Administrative Assistant – Dist. 1 | 01/31/2023 |
| Carlie E. Adams | Corrections Officer | 02/03/2023 |
| Angel Michelle Casey | Custodian | 02/06/2023 |
| Christopher P. Clark | Corrections Officer | 02/06/2023 |
| Haley M. Snellings | Bus Driver- COAP/T | 02/24/2023 |
| Hunter M. Bunch | Equipment Operator Tech – Dist. 1 | 02/23/2023 |
| Ashleigh Barksdale | Corrections Officer | 02/26/2023 |

Promotions, Demotions & Transfers

Effective 01/28/2023: Jail – Richard Frank Mason was promoted from a Corrections Officer to a Corrections Sergeant.

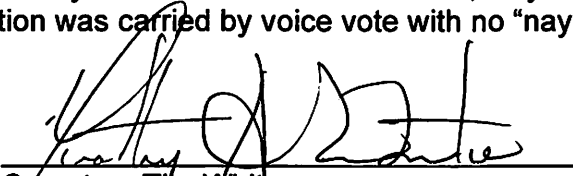
Effective 01/28/2023: Sheriff's Department – Roger Sparks was promoted from an Investigator to a Chief Investigator.

Effective 02/13/2023: Mapping & Appraisal – Terri Brown was promoted from Revenue Clerk to an Appraiser Trainee (PP). Colby Townson was promoted from Appraisal Technician to Mapper Trainee. Andrew Troup was promoted from Appraiser Trainee to Appraiser I (PP).

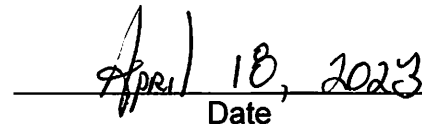
Effective 02/13/2023: Dist. 2 – Christopher Bevel was promoted from Equipment Operator I to Equipment Operator II.

X. ADJOURNMENT

Chairman David Watts asked for a motion to adjourn the Personnel Board meeting. Secretary Tim White made the motion, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no "nay" votes being cast.



 Secretary Tim White
 Marshall County Personnel Board
 Meeting Date: March 13th, 2023



 Date